Sponsored Program Administrators Meeting

June 24, 2020
Effective June 17th, the following administrative flexibilities expired:

**Flexibility with application deadlines**
Agencies no longer have the flexibility to extend deadlines

**No Cost Extensions**
Agencies may no longer automatically extend awards. All NCEs will have to follow the normal process for approval

**Abbreviated Non-Competitive Continuation Requests**
Agencies will not accept abbreviated continuation requests

**Allowability of Costs not Normally Chargeable to Awards**
Costs related to the cancellation of events, travel, costs associated with pausing and restarting the award are no longer allowable
Post Award Updates

HR Guidance Regarding Pay and Telecommuting
Note that in accordance with the letter from HR dated 5/15/20, approval to continue pay for employees without using vacation, sick and/or health and personal leave accruals expires 6/30/20

Expenditures on Sponsored Awards
Guidance is being finalized covering over 40 categories of expenditures and when they may be allowable on sponsored awards

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eRA Information: Changes in HSS Post-Submission Updates with FORMS-F Starting June 13
Announced: Monday, June 15, 2020

As of Saturday, June 13, 2020, all applicants and recipients submitting post-submission updates in the Human Subjects System (HSS) will use the updated FORMS-F PHS Human Subjects and Clinical Trials Information Form. These updates address new requirements for participant-level data on sex/gender, race, ethnicity, and age at enrollment for projects subject to the NIH Policy and Guidelines on the Inclusion of Individuals Across the Lifespan as Participants in Research Involving Human Subjects.

Users with records currently in progress will need to modify the records to meet new FORMS-F requirements.
A Walk-Through of the PHS Human Subjects & Clinical Trials Information Form
Posted on June 2, 2020 by NIH Staff

We’ve updated the Walk-through of the PHS Human Subjects & Clinical Trials Information Form video to align with our latest application form update (FORMS-F). In just six minutes, you’ll learn how to use the form and how to complete both delayed onset and full study records. The video describes each of the five sections of a study record and points out which fields are required for human subjects and clinical trial studies. You might even discover a handy tip or two along the way.

For a summary of significant form changes and detailed guidance for completing the form, check out our FORMS-F application instructions.
Agency Updates

NIH, AHRQ and NIOSH
NOT-OD-20-123

One-page updates with preliminary data will be accepted as post-submission materials
Applies to applications submitted to the January 2021 council (applications submitted for the May 25th deadline)
Must be submitted 30 days before the study section meeting
This is an important update to The SPS May 14th email regarding budgeting for fringe benefits on sponsored programs. The following rates should be used in all proposals effective immediately. Future rates have been projected based on commitments included in actual rates for the past two years.

Note that budgeting rates are slightly higher than the FY21 rates, due to anticipated increases in fringe benefit component costs.

Rates for FY21 will remain the same as was previously announced and as shown in the first table below. When preparing budgets that will extend into FY22 and beyond, the second table below indicates the rates that should be used.
Pre-Award Updates

Fringe Benefit Rates for FY 2021

Our approved fringe benefit rates for FY2021 are shown in the table below.

<table>
<thead>
<tr>
<th></th>
<th>FACULTY</th>
<th>UHP/MGR</th>
<th>CLASSIFIED</th>
<th>GRAD ASSIST/ NRAs</th>
<th>SPECIAL PAYROLL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Actual Rate – FY20</td>
<td>40.9%</td>
<td>59.9%</td>
<td>79.0%</td>
<td>19.1%</td>
<td>14.0%</td>
</tr>
<tr>
<td>Actual Rate – FY21</td>
<td>40.9%</td>
<td>59.9%</td>
<td>79.0%</td>
<td>22.0%</td>
<td>15.0%</td>
</tr>
</tbody>
</table>

(Note that the classified rate is currently capped at 79.0%)
# Rates for Proposal Budgeting

<table>
<thead>
<tr>
<th>Employee Class</th>
<th>Faculty</th>
<th>UHP/Mgr</th>
<th>Classified</th>
<th>Grad Asst (including NRAs)</th>
<th>Special Payroll</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rates for Budgeting FY21</td>
<td>40.9%</td>
<td>59.9%</td>
<td>79%</td>
<td>22%</td>
<td>15%</td>
</tr>
<tr>
<td>Rates for Budgeting FY22 and Beyond</td>
<td>43%</td>
<td>62%</td>
<td>79%</td>
<td>22%</td>
<td>15%</td>
</tr>
</tbody>
</table>