SPONSORED PROGRAM SERVICES
Proposal Preparation - QUICK FACTS

**IMPORTANT NUMBERS**

Legal Name: University of Connecticut Health Center
PHS Entity Number (EIN): 1521725543A1
IRS Tax ID Number (TIN): 52-1725543
Tax Exempt Status: 501(c)(1)
Congressional District: CT-005
DUNS Number: 02-225-4226
Human Subjects Assurance #: 00006064
Animal Welfare Assurance #: A3471-01
Comm. & Gov. Entity (CAGE): 1G782

**Cognizant Federal Agency:**
DHHS, Edwin Miranda (212) 264-2069

DHHS Rate Agreement – dated 5/26/2020
F&A Base: Modified Total Direct Costs (MTDC)

**Facilities & Administrative (F&A) Cost Rates**

Research: 64%
Other Sponsored Program/Activity: 38%
Instruction (On Campus): 54%
Off Campus – All Activities: 25%
Pharmaceutical Clinical Trials: 25%
Administrative Fees on Unrestricted Gifts: 5%

**Fringe Rates**

<table>
<thead>
<tr>
<th>Employee Class</th>
<th>DHHS Rates for (FY21)</th>
<th>Rates for Grant Proposals (Future Years)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Faculty</td>
<td>40.9%</td>
<td>43%</td>
</tr>
<tr>
<td>UHP</td>
<td>59.9%</td>
<td>62%</td>
</tr>
<tr>
<td>Grad Asst / Foreign Nat'l</td>
<td>22%</td>
<td>22%</td>
</tr>
<tr>
<td>Special Payroll</td>
<td>15%</td>
<td>15%</td>
</tr>
<tr>
<td>Classified</td>
<td>79.0%</td>
<td>79%</td>
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</table>

**UConn/State of CT Fiscal Year:** July 1–June 30
**FY19 Single Audit**
**Federal Fiscal Year:** October 1–September 30
**NIH Parent Announcements:** (R, T, K, F)
**DHHS Salary Cap:** $199,300 (NOT-OD-21-057)

**PROPOSAL SUBMISSION POLICY AND DUE DATES**

**Full Business Days Before Submission Deadline**
- **> 6 days:** PI provides app. components to local grants admin.
- **5 days:** Complete application (plus near final draft narrative) submitted to SPS
- **2-5 days:** SPS reviews and provides feedback, allowing time for corrections
- **3 days:** Final narrative submitted to SPS
- **1-2 days:** Approvals completed, corrections addressed
- **1 day or more before deadline:** Application submitted

% Effort → Calendar Months
12 months x % effort x FTE = cal mos
(chart below is for 1.0 FTE employees)

<table>
<thead>
<tr>
<th>% effort</th>
<th>cal mos</th>
<th>% effort</th>
<th>cal mos</th>
</tr>
</thead>
<tbody>
<tr>
<td>1%</td>
<td>0.12</td>
<td>35%</td>
<td>4.20</td>
</tr>
<tr>
<td>2%</td>
<td>0.24</td>
<td>40%</td>
<td>4.80</td>
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<tr>
<td>3%</td>
<td>0.36</td>
<td>45%</td>
<td>5.40</td>
</tr>
<tr>
<td>4%</td>
<td>0.48</td>
<td>50%</td>
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<tr>
<td>5%</td>
<td>0.60</td>
<td>55%</td>
<td>6.60</td>
</tr>
<tr>
<td>6%</td>
<td>0.72</td>
<td>60%</td>
<td>7.20</td>
</tr>
<tr>
<td>7%</td>
<td>0.84</td>
<td>65%</td>
<td>7.80</td>
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<tr>
<td>8%</td>
<td>0.96</td>
<td>70%</td>
<td>8.40</td>
</tr>
<tr>
<td>9%</td>
<td>1.08</td>
<td>75%</td>
<td>9.00</td>
</tr>
<tr>
<td>10%</td>
<td>1.20</td>
<td>80%</td>
<td>9.60</td>
</tr>
<tr>
<td>15%</td>
<td>1.80</td>
<td>85%</td>
<td>10.20</td>
</tr>
<tr>
<td>20%</td>
<td>2.40</td>
<td>90%</td>
<td>10.80</td>
</tr>
<tr>
<td>25%</td>
<td>3.00</td>
<td>95%</td>
<td>11.40</td>
</tr>
<tr>
<td>30%</td>
<td>3.60</td>
<td>100%</td>
<td>12.00</td>
</tr>
</tbody>
</table>

**NRSA Training Grants & Fellowships:**

**Predoctoral Fellows/Graduate Students:**
Stipend: $25,836 Inst. Allowance: $4,200

**Postdoctoral Fellows:**
Stipend: $53,760 (“0” level) Inst. Allowance: $11,850

**UCH Graduate Assistant Stipend:** $32,000

**Tuition and Fees (in-state)**

- PhD (in-state): $16,908 (9 credits) + $584 fees = $17,492
- MD: $40,287 + $2,660 fees = $42,947 (in-state)
- DMD: $37,063 + $2,844 fees = $39,907 (in-state)

**Financial Contact (mail checks to):**
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Rev. 01-29-2021