Show A Listing of All my Animal Use / IACUC Module Records

This help document is related to the Animal Use / IACUC module in the UConn Health InfoEd Electronic Research Administration (eRA) portal. It describes the process to view IACUC protocols that have already been created within the InfoEd system by the Principal Investigator (PI) or by other Investigators where the logged in user is listed as a delegate of the PI. This guide assumes the user is already logged into InfoEd.

1. Once logged into the UConn Health InfoEd portal at https://uchealth.infoed.uconn.edu, click Animal Use / IACUC in the left hand side bar navigation area.


3. A grid appears listing the record number (protocol number e.g. TE- or AP-), title, owner (PI), owner primary department, and record status of protocols where the logged in user is listed as the record owner or PI of the record. It will not show records, where you are listed as an investigator on the protocol. It only shows records where the person logged in is the owner (or in the case of the delegate delegate of the PI).
   a. If you are a delegate of the PI, you can choose Switch Owner in the center of the grid, to select the PI that you are the delegate for and view his/her records if granted such permission.

4. Clicking on the Record Number Hyperlink shows a flyover menu with additional options to Edit/View particular protocol submissions, create new submissions, view protocol info, or bookmark a record.